

MEETING MINUTES

DATE: January 9, 2012

PLACE: Department of Business Regulation (DBR)

1511 Pontiac Avenue, Bldg 68-1 Conference Room

Cranston, RI 02920

MEMBERS PRESENT: Chair David R. Prengaman; Vice-Chair Barbara Feibelman; Secretary Christian J. Ladds and Member David L. DeQuattro (Present 2:08 p.m. – 3:04 p.m.)

MEMBERS ABSENT: Member John K. Grosvenor

OTHERS PRESENT: Dawne Broadfield, Board Executive

Brian J. Riggs, DBR, Administrator, Financial Management (Present at 2:08 p.m. to 3:10 p.m.)

OTHERS ABSENT: Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel

CALLED TO ORDER: Chair Prengaman called the meeting to order at 2:08 p.m.

to commence Board business.

A. MINUTES OF THE MEETING OF THE BOARD

(1) Vice-Chair Feibelman moved to approve the open meeting minutes of December 5, 2011 as published. Member DeQuattro seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair

Barbara Feibelman, and Member David L. DeQuattro. Secretary Christian J. Ladds abstained since he was not present at the last meeting, and Member John K. Grosvenor was absent from this vote.

(2) Vice-Chair Feibelman moved to approve and seal the executive session meeting minutes of the December 5, 2011 as published. Member DeQuattro seconded. Motion passed, 3-0, three (3) in favor, one (1) abstained and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member David L. DeQuattro. Secretary Christian J. Ladds abstained since he was not present at the last meeting, and Member John K. Grosvenor was absent from this vote.

B. EXECUTIVE SESSION

(1) Secretary Ladds moved to convene into executive session at 2:54 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(2) Secretary Ladds moved to adjourn from executive session and to reconvene to an open meeting at 3:21 p.m. pursuant to R.I.G.L. §42-46-4. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David R.

Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

(3) Secretary Ladds moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

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(4) Secretary Ladds moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Items A, C, D, E and J were closed; Items B, F, G, H, and I were continued. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

(5) Secretary Ladds moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David

R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

(6) In Executive Session closed matters, the vote was four (4) to zero (0) to close 4 matters, and three (3) to zero (0) to close one (1) matter with no (0) recusals.

(7) In Executive Session pending matters, there are five (5) pending matters, comprised of one (1) investigative matter and four (4) registration matters with no (0) recusals.

C. OLD BUSINESS

(1) General Laws – (Design Competition and Fishing)

The Board received correspondence from Attorney DeQuattro indicating that the Governor's Office has some questions regarding the Board's submission as follows:

- “Are most Architects registered in the NCARB?” Mrs. Broadfield will obtain the information from NCARB. On the State side, the vast majority of Rhode Island Architects are NCARB certified.**
- “Do MA and CT also allow for the changes this bill proposes?” MA allows and CT does not allow.**
- “Would we expect to receive any opposition from architects that are currently registered with the state? The answer is “yes” based on discussions within the Board. How would we respond to them? The response is that the changes would be consistent with what the majority of the states in the country are doing and with what NCARB is recommending that the states adopt to be consistent with the**

NCARB Model Law. It is this Board's position to be in-line with the NCARB Model Law and policy.

- **“Can/should additional conforming language be added to the legislative text to be more specific in RI?” - If the Board is reading the question correctly, the answer is the same as it is for the third question. Request Attorney DeQuattro to explain the question.**

Mrs. Broadfield will draft an e-mail response, for review by Chair Prengaman, to respond to Attorney DeQuattro. Vice-Chair Feibelman moved to continue. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(2) Rules and Regulations – (Review for Updating)

No update. Vice-Chair Feibelman moved to continue pending review of Mrs. Broadfield's first draft. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

D. NEW BUSINESS

(1) Review of the present issuance of Wall Certificate and Pocket Licenses

Mr. Riggs updated the Board and indicated that CAVU is now moving toward initial licenses online. In moving towards more efficiency for everyone, the DBR is moving towards using what the State of Vermont sends to registrants, which includes a wall certificate and a pocket license printed electronically by the registrant after approval on an 8 ½ x 11 paper. Director McGreevy wanted input from the Board to inquire as to what they thought about not having formal licenses anymore and suggested that the only other option would be if someone wanted a more formal wall certificate, there would be a charge for it. Vice-Chair Feibelman suggested that if this is being done electronically, could a second page be added containing the initial wall certificate, for presentation. Mrs. Broadfield will contact CAVU and inquire if this can be done.

Vice-Chair Feibelman moved to continue. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

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(2) Annual Meeting with the Building Officials and the State Building Code Commissioner

(Discussion for Scheduling)

Secretary Ladds moved to instruct Mrs. Broadfield to contact Warren Ducharme, State Building Code Commission, to schedule the Board to appear at the annual meeting with the State Building Officials. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(3) Annual Meeting Notice

Vice-Chair Feibelman requested that Mrs. Broadfield send the Board members the 2012 Annual Meeting Notice for 2012.

(4) Continuing Education Transcripts

Chair Prengaman reminded the Board members that it was agreed, that as a Board, each member would submit their continuing education transcript to Mrs. Broadfield as if they were randomly audited. Mrs. Broadfield indicated that all Board members submitted their transcripts.

(5) National Council of Architectural Registration Boards (NCARB) Meetings

- 2012 Joint Regional Conference – Nashville, TN (March 22 – 25, 2012)**

The New England Conference of Architectural Registration Boards (NECARB) will fund one (1) delegate of each Board to attend the

Conference plus the regional Officers. Chair Prengaman will be funded as a Regional Officer, NECARB Secretary/Treasurer.

• 2012 Annual Meeting – Minneapolis, MN (June 20 -24, 2012)

The National Council of Architectural Registration Boards (NCARB) will fund one (1) delegate of each Board to attend plus an additional delegate of each Board funded by a scholarship after application submittal and the Member Board Executive (MBE) will be funded by a scholarship after application submittal. Chair Prengaman again will be funded as a Regional Officer, NECARB Secretary/Treasurer.

**(6) National Council of Architectural Registration Boards (NCARB)
2012 Practice Analysis Request**

Chair Prengaman explained that NCARB is conducting a “Practice Analysis” survey this year. The survey is done approximately every ten (10) years. The “Practice Analysis” gives NCARB information for many things. One of the things is to guide whatever changes need to be made to the architectural registration examination (ARE). NCARB reaches out to NCARB Certificate Holders, American Institute of Architects (AIA) members, Interns, Educators of Schools, etc. The survey asks questions as it relates to the practice architecture. A company will put all of the information together. The company will then work with NCARB as to the responses received. The responses will drive NCARB activities over the next ten (10) years. Some of that information will change the way that the ARE works. It will definitely affect the content of the exams, and possibly change the ARE categories. NCARB requested e-mail addresses in order to conduct a

Perception Survey.

Vice-Chair Feibelman moved to ask Attorney DeQuattro if the Board could provide NCARB with a list containing a list of names and e-mail addresses for the “Practice Analysis.” If the answer is “yes”, authorize Mrs. Broadfield to send. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) NCARB – IDP 2.0 – The Intern’s Rollover Guide, November 2011. – So noted.

(2) NCARB - ARE e-news – at a glance: Who to contact Related to the ARE Part III (December 2011). – So noted.

F. APPLICATIONS

1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND

(A) Vice-Chair Feibelman moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor

was absent from this vote.

(1) BLANCHARD, Timothy L. (4) MESUK, Thomas J.

(2) DENINGER, Lynn N. (5) SHEPLEY, Roger D.

(3) JACCARD, Lawrence P. (6) STEVENS, Mark

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2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.

(A) No applications at this time.

3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM

(A) No applications at this time.

4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)

(A) Member DeQuattro moved to approve the application for the Certificate of Authorization for the Sole Proprietorship for Matthew A. Holleb Architect as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro.

Member John K. Grosvenor was absent from this vote.

(B) Member DeQuattro moved to approve, subject to any other action, the application for the Certificate of Authorization for the Sole Proprietorship for KH Architecture as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(C) Member DeQuattro moved to approve the Amended Name Change Application for the Certificate of Authorization for the Sole Proprietorship for Michelle Robinson Design (#A-10,758), former name Michelle Robinson Architect as submitted. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(D) Member DeQuattro moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for Coldham & Hartman Architects, LLC as submitted pending receipt of a "Certificate of Good Standing" issued by the Rhode Island Secretary of State's Office.. Vice-Chair Feibelman seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara

Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(E) Member DeQuattro moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for Office AO Architecture PLLC as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office.. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(F) Member DeQuattro moved to conditionally approve the Amended Name Change Application for the Certificate of Authorization for the Corporation for Union Studio Architecture & Community Design (#A-14,262), former name Donald Powers Architects, Inc. as submitted pending receipt of a “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor and one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member David L. DeQuattro. Member John K. Grosvenor was absent from this vote.

(G) Member DeQuattro moved to conditionally approve the application for the Certificate of Authorization for the Corporation for

United Excel Design, PC, with the minor clarifications being Directors versus Shareholders as submitted pending receipt of a "Certificate of Good Standing" issued by the Rhode Island Secretary of State's Office. Shareholders were not addressed for percentage since Shareholders are not counted when there are Directors and Officers. Member DeQuattro seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Member David L. DeQuattro. Secretary Christian J. Ladds and Member John K. Grosvenor was absent from this vote.

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G. ADJOURNMENT

Chair Prengaman announced that the next Board meeting is scheduled for Monday, February 13, 2012, at 2:00 p.m., at the DBR, The John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Secretary Ladds moved to adjourn the meeting at 3:26 p.m. Vice-Chair Feibelman seconded. Motion passed, 3-0, three (3) in favor and two (2) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, and Secretary Christian J. Ladds. Members David L. DeQuattro and John K. Grosvenor were absent from this vote.

Respectfully submitted,

**Christian J. Ladds, AIA
Secretary**

CJL/dmb

• Posted on February 14, 2012 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

Board Meeting of JANUARY 9, 2012

SOLE PROPRIETORSHIPS

MATTHEW A. HOLLEB ARCHITECT - 0 - TX APPROVED – 01/09/12

**KH ARCHITECTURE - 0 - MA APPROVED SUBJECT TO ANY OTHER
ACTION – 01/09/12**

MICHELLE ROBINSON DESIGN \$50 RI APPROVED – 01/09/12

#A-10,758 - Name Change from:

Michelle Robinson Architect

LIMITED LIABILITY COMPANIES

**COLDHAM & HARTMAN ARCHITECTS, LLC \$100. MA APPROVED AS
SUBMITTED – 01/09/12**

OFFICE AO ARCHITECTURE PLLC - 0 - NJ APPROVED – 01/09/12

CORPORATIONS

UNION STUDIO ARCHITECTURE &

COMMUNITY DESIGN \$50 RI APPROVED – 01/09/12

#A-14,262 - Name Change from:

Donald Powers Architects, Inc.

**UNITED EXCEL DESIGN, PC \$100. MO APPROVED WITH MINOR
CLARIFICATIONS**

**(Please discuss with Board before voting regarding BEING
DIRECTORS VERSUS SHAREHOLDERS**

**the Director and Officers (or shareholders if there - 01/09/12
are no Directors)**

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